



FOUNDATION GRANT CHECKLIST

<input checked="" type="checkbox"/>	Apply for Foundation grant funding There are 2 cycles of Foundation Grant Applications NOVEMBER and FEBRUARY	
<input checked="" type="checkbox"/>	Grant Approval You will be notified of your grant status within two weeks of the grant application closing.	
<input type="checkbox"/>	Order Items Work with the District Business Office to order items/pay invoices.	<u>Gift Card Request</u>
*Please include the title of your grant when requesting funds		
<input type="checkbox"/>	Share Your Impact Submit a <u>grant report</u> & <u>upload photos</u> to show your grant in action.	

QUESTIONS?

CONTACT ERIKA CONCES FOR GENERAL QUESTIONS OR
INESSA WILCOX FOR YOUR GRANT FUND BALANCE.



**Westside
Foundation**